

**Friends of VSAS  
Board Meeting Minute  
February 2, 2015 2:31-3:40pm  
Keakealani Campus**

Call to order: The meeting was called to order by Board Chairman Daryl Smith at 2:31 pm.

Board members present: David Goodman, Mark Mattice, Daryl Smith, Amalie Dorn, Ross Rammelmeyer and Mara Matsumura

Board members absent: none

Guests: Daniel Colluya, Lisa Canlae, Ardith Renteria, Gina MacIlwraith

Previous Minutes: Mark Mattice presented previous board minutes from January. **Ross Rammelmeyer moved to accept the minutes as amended, Amalie Dorn seconded; vote was unanimous in favor, none opposed.**

Mara Matsumura presented previous board minutes from December. **Mark Mattice moved to accept the minutes as presented, Ross Rammelmeyer seconded; vote was unanimous in favor, none opposed.**

Use Permit: The traffic study, required by the State for the use permit, needs to be redone because the State has changed the format. James Decker has been authorized to fast track the redo and is being offered an additional \$2,000 to complete it within 2 weeks.

Daryl Smith reported that no additional bids to do site work have come in. There have been some changes to the site work. An additional bathroom for the teachers has been added, the leach field will be leveled, the dry well located at the drop off point will be moved and a 50 slot bicycle rack has been added.

Daniel Colluya the ED for Na Wai Ola charter school has asked VSAS to cosign a \$12,000 personal loan. As a non-profit entity our co-signature will allow for a reduced interest rate loan to Dan in order to finish building an administrative office at Na Wai Ola. Daniel expects to repay the loan in about 1 years' time. Ross pointed out that the loan document requires VSAS and Na Wai Ola not to dispose of any property during the loan period. Ross recommended that we eliminate this clause in the loan contract. **Ross Rammelmeyer moved to edit the loan contract to line out the clause that VSAS may not dispose of any assets during the loan period, David Goodman seconded; vote was unanimous in favor, none opposed. Ross Rammelmeyer moved to approve the loan contract as edited, David Goodman seconded; vote was unanimous in favor, none opposed.**

Daryl reported that a volunteer has added a credit card/ PayPal button to the Friends website. This will allow donations to the friends using an easy payment option. The button however needs to be linked to a PayPal account in the friend's name. **Amalie Dorn moved to open a PayPal**

**account in the friends VSAS name. David Goodman seconded; vote was unanimous in favor, none opposed.**

A community public meeting will be held in 2 weeks at Cooper Center to update the public on changes that have been made to the KKL site. For every tree that is removed during the construction phase 2 trees must be replanted. The public will be asked to help select the type of trees that should be replanted. 4 more public meetings will be held before construction can begin.

Bylaws: The bylaws posted on our website does not indicate what type of insurance we need to carry. The posted bylaws also indicate that the number of board members is limited to 5, however those bylaws have been amended to include up to 10-12 members but have not been updated on the website. Ross indicated that he has a copy of amended bylaws from when Robert Smith was chairman and he will send out a copy to the rest of the board.

New Lease agreement: Daryl Smith reported that he has negotiated a deal with Peter Vana and Kamehameha schools for FVSAS to take over the lease agreement that Vana currently holds with Kamehameha Schools. If we accept this deal our lease payments will drop from \$30,000 per year to Vana to \$5,000 per year to Kamehameha School. The lease is good for another 13 years.  
**David Goodman moved that we accept the new lease agreement deal, Mark Mattice seconded; vote was unanimous in favor, none opposed,**

Property Tax: Ardith reported that public schools are exempt from property tax, yet vsas paid \$5,048.65 last year in property tax. With our new exception we will be exempt in the future. The combination of decreased lease payments and property tax payments will result in a savings of \$29,762.05 per year at the elementary school location.

Website: We have bids to redesign the website to include a store where donations can be earmarked. Mara will give presentation at the next meeting showing how it could work.

Treasurers report: no activity.

Motion to Adjourn: **David Goodman moved to adjourn the meeting at 3:40 pm, Mark Mattice seconded; vote was unanimous in favor, none opposed.**

Next meeting will be on Monday March 2, 2015 at 2:30 pm at KKL.

Mark Mattice,  
Secretary  
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